

Fee Schedule

Item	Members	Non-Members
Sanctuary	No charge	\$500
Lounge/Kitchen	No charge	\$50
Minister	No charge	\$500
*Janitorial service	\$80	\$100
*Custodian	No charge	\$50
+Organist (service and one consultation)	\$200	\$300
Rehearsal w/organist add	\$75	\$85
Harpichord + tuning	\$50	\$50
Soloist	\$100	\$150
*Sound system (mics)	\$30	\$30
Moving pews	\$50	\$50

* **Janitor and Custodian fees are not optional**

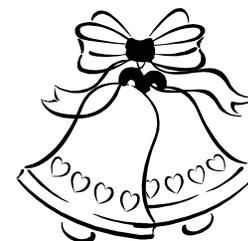
* If you prefer to use recorded music, we recommend using your own sound system, as our system is not designed for that purpose. We do not provide a sound or video recording of the service.

*In keeping with AGO (American Guild of Organists) Guidelines, the UBC organist gets the right of first refusal at all weddings. If the UBC organist is available and you use a guest to play any keyboard instrument, the UBC organist still receives his/her fee. Guest organists must be approved by the UBC organist.

Wedding Late Fees: Should the ceremony start late you will be charged one hundred dollars (\$100) for every fifteen (15) minutes the ceremony is delayed.

The deposit required for non-members is two hundred dollars (\$200) at the time of reserving the date. This non-refundable deposit is used toward the final amount you owe. All remaining fees are to be paid by check at the rehearsal.

It is our intention at University Baptist Church to always use inclusive language.



Guidelines for Weddings

University Baptist Church

Rev. Douglas M. Donley, Pastor

1219 University Avenue SE

Minneapolis, Minnesota 55414

(612) 331-1768

info@ubcmn.org

www.ubcmn.org

Arrangements & Rules

In accordance with the minister and church availability wedding ceremonies should be scheduled as early as possible to avoid conflicts and disappointments. You must also schedule a minimum of four (4) hours of pre-marital counseling with the minister. The minister reserves the right to refuse to perform the ceremony if counseling is not attended or if concerns arise in counseling.

The minister reserves the right to exclude from the ceremony any elements, which are felt to be inappropriate and may refuse to perform the ceremony at any time prior to the rehearsal.

Services can be conducted in the sanctuary, the lounge or the pastor's office. An organ, a harpsichord and a piano are available for use in the sanctuary. A piano is available in the lounge. We advise that the room selected be in accordance with the number of guests expected and the kind of service desired.

A rehearsal is required, preferably the night before the ceremony. Rehearsals should be scheduled through the church administrator to avoid conflicts in the church schedule.

No smoking is permitted in the building. No alcoholic beverages are permitted on the church grounds or premises. It is expected that the members of the wedding party will refrain from consuming alcoholic beverages prior to both the rehearsal and ceremony. We request that the couple make this expectation known to all members of the party.



A marriage license must be obtained at least 7 days prior to the wedding. Marriage and commitment certificates are required to be given to the Officiate at the rehearsal.

Communion during your ceremony is available. Communion is offered to all those who attended the ceremony, not just the couple.

Appropriate secular music may be allowed.

Pew configuration can be rearranged for an additional fee.

Decorations and candles are allowed, however, you may not use tape, glue or staples, or in any way damage the church's furnishings.

No sparklers, rice or confetti may be used anywhere on the grounds, however you may use birdseed, petals, or bubbles.

The minister performing the ceremony decides whether flash photography is permitted.

The church can furnish: heat, light, candelabras, and the use of an organ, piano or harpsichord (depending on the room).

The church does not furnish: candles, aisle runners, flowers, pew decorations, refreshments, dishes, or utensils.

Metered parking is available. UBC has only a small parking lot. The couple must make their own arrangements to park in other neighborhood lots.

UBC is wheelchair accessible. We have a ramp and an elevator.

